

of the secretary of either of said associations, but in every case there shall be at least two weeks' notice to each member of the committee of any such meeting.

(d) In preparing the uniform forms for both budgets and annual reports, the committee shall give careful consideration to the differing legal requirements and needs of the counties of the several classes, producing, if necessary, separate forms for certain classes of counties or groups of classes.

(e) It shall be the duty of the Secretary of [Internal] Community Affairs or his agent to see to it that the forms required by this section are prepared in cooperation with said committee. Should said committee for any reason fail to furnish such cooperation, the Secretary of [Internal] Community Affairs or his agent shall complete the preparation of the forms. After their preparation, he shall issue said forms and distribute them annually, as needed, to the commissioners, controller or auditors of each county.

(f) It shall be the duty of the Secretary of [Internal] Community Affairs to include within the budget and report forms specified in this article the changes necessitated by the provisions of this act in regard to property, powers, duties and obligations of institution districts transferred to counties and the committee established by this section shall not be responsible therefor.

Section 6. All contracts, classified data, files, books, records and other material and equipment heretofore used by the Secretary and the Department of Internal Affairs in the exercise of the functions transferred herewith from the Secretary and the Department of Internal Affairs to the Secretary and Department of Community Affairs, are hereby transferred to the Secretary and the Department of Community Affairs.

Section 7. This act shall take effect immediately.

APPROVED—The 5th day of October, A. D. 1967.

RAYMOND P. SHAFER

No. 148

AN ACT

SB 1032

Amending the act of June 24, 1931 (P. L. 1206), entitled "An act concerning townships of the first class; amending, revising, consolidating, and changing the law relating thereto," transferring certain powers and duties from the Department of Internal Affairs to the Department of Community Affairs, and transferring records and equipment relative thereto.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Sections 235 and 1003, act of June 24, 1931 (P. L. 1206), known as "The First Class Township Code," reenacted and amended May 27, 1949 (P. L. 1955), are amended to read:

Section 235. Certificate of Creation of Township.—Whenever a township of the first class is created, the clerk of the court shall certify such creation to the Department of [Internal] Community Affairs and Department of Highways of the Commonwealth. The clerk of the court shall be allowed a fee of three dollars and fifty cents for his services, to be paid as part of the costs of the proceedings.

Section 1003. Surcharges; Auditors' Report; Publication of Financial Statements.—The auditors shall complete their audit, settlement, and adjustment within as short a time as possible, and shall file copies thereof with the secretary of the township, the clerk of the court of quarter sessions, the Department of [Internal] Community Affairs and the Department of Highways not later than the fifteenth day of April. Any officer or person whose act or neglect has contributed to the financial loss of the township shall be surcharged by the auditors with the amount of such loss. They shall, within ten days after the completion of their report, publish, by advertisement in at least one newspaper of general circulation published in the township, or if no newspaper is published therein, then in one newspaper circulating generally in the township a concise financial statement setting forth the balance in the treasury at the beginning of the preceding fiscal year; all revenues received during the fiscal year by major classifications; all expenditures made during the fiscal year by major functions, and the current resources and liabilities of the township at the end of the fiscal year; the gross liability and net debt of the township; the amount of the assessed valuation of the township; the assets of the township with the character and value thereof; the date of the last maturity of the respective forms of funded debt and the assets in the sinking fund. Such publication shall be deemed compliance with the provisions of the Municipal Borrowing Law, which requires the corporate authorities of ¹townships of the first class to publish an annual statement of indebtedness. The auditors' report and financial statement shall be made on uniform forms prepared and furnished, as provided in section 1701a of this act. The auditors' report and financial statement shall be signed by all of the auditors and the auditors' report shall be duly verified by the oath of one of the auditors. Any auditor refusing or wilfully neglecting to file an auditors' report shall, upon conviction thereof, in a summary proceeding, be sentenced to pay a fine of five dollars for each day's delay beyond the time fixed herein for the filing of such report and costs. All fines recovered shall be for the use of the Commonwealth.

Section 2. The last paragraph of section 1701 of the act, amended

¹ "the" in original.

April 14, 1949 (P. L. 453) and reenacted and amended May 27, 1949 (P. L. 1955), is amended to read:

Section 1701. Annual Budget; Regulation of Appropriations.—

* * *

Within fifteen days after the adoption of the budget, the township commissioners shall file a copy of the same in the office of the Department of [Internal] Community Affairs.

Section 3. Section 1701a of the act, reenacted and amended May 27, 1949 (P. L. 1955), is amended to read:

Section 1701a. Committee to Prepare Uniform Forms.—Uniform forms for the annual reports of township auditors and controllers to the Department of [Internal] Community Affairs, as required in sections 1003 and 1103 of this act, and the uniform form for the annual budget, as required in section 1701, shall be prepared by a committee consisting of four representatives from the Pennsylvania State Association of Township Commissioners and the Secretary of [Internal] Community Affairs, or his agent who shall be a person trained in the field of municipal finance.

Such representatives shall be appointed by the president of said organization within sixty days after the effective date of this act. As far as possible, such representatives shall be chosen to represent townships in the various population groups within the range of townships of the first class. The president of said organization shall supply to the Department of [Internal] Community Affairs the names and addresses of such representatives immediately upon their appointment.

Said representatives shall serve without compensation, but they shall be reimbursed by the Commonwealth for all necessary expenses incurred in attending meetings of the committee. The committee shall meet at the call of the Secretary of [Internal] Community Affairs, or his agent, who shall serve as chairman of the committee.

It shall be the duty of the Secretary of [Internal] Community Affairs, or his agent, to see to it that the forms required by this act are prepared in cooperation with said committee. In the event that said committee should for any reason fail to furnish such cooperation, the Secretary of [Internal] Community Affairs, or his agent, shall complete the preparation of the forms. After their preparation, he shall issue said forms and distribute them annually, as needed, to the proper officers of each township.

Section 4. All contracts, classified data, files, books, records and other material and equipment heretofore used by the Secretary and the Department of Internal Affairs in the exercise of the functions transferred herewith from the Secretary and the Department of Internal Affairs to the Department and Secretary of Community Affairs,

are hereby transferred to the Secretary and the Department of Community Affairs.

Section 5. This act shall take effect immediately.

APPROVED—The 5th day of October, A. D. 1967.

RAYMOND P. SHAFER

No. 149

AN ACT

SB 145

Amending the act of March 10, 1949 (P. L. 30), entitled "An act relating to the public school system, including certain provisions applicable as well to private and parochial schools; amending, revising, consolidating and changing the laws relating thereto," including assistant principals and vice-principals, within the term "professional employes."

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Section 1101, act of March 10, 1949 (P. L. 30), known as the "Public School Code of 1949," reenacted and amended September 2, 1961 (P. L. 1164) is amended to read:

Section 1101. Definitions.—As used in this article,

(1) The term "professional employe" shall include those who are certificated as teachers, supervisors, supervising principals, principals, assistant principals, vice-principals, directors of vocational education,

dental hygienists, visiting teachers, home and school visitors, school counselors, school secretaries the selection of whom is on the basis of merit as determined by eligibility lists and school nurses.

(2) The term "substitute" shall mean any individual who has been employed to perform the duties of a regular professional employe during such period of time as the regular professional employe is absent on sabbatical leave or for other legal cause authorized and approved by the board of school directors or to perform the duties of a temporary professional employe who is absent.

(3) The term "temporary professional employe" shall mean any individual who has been employed to perform, for a limited time, the duties of a newly created position or of a regular professional employe whose services have been terminated by death, resignation, suspension or removal.

Section 2. This act shall take effect immediately.

APPROVED—The 5th day of October, A. D. 1967.

RAYMOND P. SHAFER