

## No. 67

## AN ACT

## HB 410

Amending the act of May 1, 1933 (P.L.103, No.69), entitled "An act concerning townships of the second class; and amending, revising, consolidating, and changing the law relating thereto," further providing for the compensation of the township secretary.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Section 540, act of May 1, 1933 (P.L.103, No.69), known as "The Second Class Township Code," reenacted and amended July 10, 1947 (P.L.1481, No.567) and amended April 27,1965 (P.L.23, No.20), is amended to read:

Section 540. Duties and Compensation.—The secretary in each township shall be clerk to the board of supervisors. He shall keep a record of the proceedings of said officers in a minute book in which he shall also record all court orders relative to the laying out, opening and vacating of roads. The minute book, account book and other financial records shall be carefully preserved by the secretary and shall be turned over to his successor in office. Miscellaneous records and papers of the township other than the minute book and account book may be destroyed with the consent of the supervisors after the lapse of six years from the date of such records.

The secretary shall prepare and write the annual tax duplicate of the township, and shall receive such salary, wages or other compensation therefor as shall be fixed by the township supervisors. The **[combined]** amount paid to the secretary and treasurer as salary, wages or other compensation for services **[exclusive of the compensation for the preparation of the annual tax duplicate, shall not exceed three per centum of the money paid out by the treasurer, but it shall not be less than seventy-five dollars per annum, and the calculation of such maximum compensation shall not include any percentage upon moneys paid out by the treasurer for the repayment of loans, notes, certificates, or other evidences of indebtedness, or other borrowed moneys]** shall be determined by the board of supervisors, except that where a supervisor is serving as secretary and/or treasurer the auditors shall fix the compensation.

The secretary shall inform all members of the board of supervisors of all functions and meetings, including special meetings of the board.

APPROVED—The 27th day of July, A. D. 1973.

MILTON J. SHAPP

The foregoing is a true and correct copy of Act of the General Assembly  
No. 67.

A handwritten signature in black ink, reading "C. McLaughlin Tucker". The signature is written in a cursive style with a large initial "C" and a prominent "T" at the end.

*Secretary of the Commonwealth.*