

No. 60

AN ACT

SB 494

Amending the act of May 1, 1933 (P.L. 103, No.69), entitled "An act concerning townships of the second class; and amending, revising, consolidating, and changing the law relating thereto," requiring names and addresses of representatives of the State Association of Township Supervisors to be furnished to the Secretary of Community Affairs and for such representatives to meet at his call and for their expenses to be reimbursed by the Department of Community Affairs, and requiring the Secretary of Community Affairs to prepare, issue and distribute certain forms.

The General Assembly of the Commonwealth of Pennsylvania hereby enacts as follows:

Section 1. Subsection B. of section 902, act of May 1, 1933 (P.L. 103, No.69), known as "The Second Class Township Code," reenacted and amended July 10, 1947 (P.L.1481, No.567), and amended February 2, 1966 (P.L.1887, No.601), is amended to read:

Section 902. Annual Budget.—* * *

B. The uniform forms for the annual budget, the annual township report, and the annual financial statement required to be made by the auditors, shall be prepared by a committee consisting of four representatives of the State Association of Township Supervisors and one representative of each from the Department of **[Highways] Transportation**, and the Department of Community Affairs.

Such representatives of the State Association of Township Supervisors shall be appointed by the president of the organization. Such representatives may be either township supervisors, auditors or township secretaries, and, as far as possible, shall be chosen to represent townships in the various population groups among the range of townships of the second class. The president of the organization shall supply to the Secretary of **[Highways] Community Affairs** the names and addresses of such representatives, immediately upon their appointment.

Such representatives of the townships shall serve without compensation, but shall be reimbursed by the Commonwealth for all necessary expenses incurred in attending meetings of the committee from appropriations made to the Department of **[Highways] Community Affairs**. The committee shall meet at the call of the Secretary of **[Highways] Community Affairs**, or his agent, who shall serve as chairman of the committee.

In preparing such uniform forms, the committee shall give careful consideration to the fiscal needs and procedure of townships of the various population groups producing separate forms, if necessary, to meet the needs of townships of varying sizes. The form for annual

reports shall contain the information, herein specifically required to be furnished, and such other information as the committee shall deem proper, and shall be arranged to correlate with the forms for the budget, respecting order of items, and division of revenues by major classifications, and disbursements by major functions. The committee shall also prescribe the form of the statement summarizing the annual report, which is hereinbefore required to be published.

It shall be the duty of the Secretary of **[Highways] Community Affairs** to see to it that the forms required by this act are prepared in cooperation with such committee. In the event that such committee should, for any reason, fail to furnish such cooperation, the **[representatives of the Department of Highways and]** Department of Community Affairs shall prepare the forms. After they are prepared, the Secretary of **[Highways] Community Affairs** shall issue such forms and distribute them annually, as needed, to the proper township officers.

APPROVED—The 11th day of April, A. D. 1974.

MILTON J. SHAPP

The foregoing is a true and correct copy of Act of the General Assembly No. 60.

A handwritten signature in black ink, reading "C. McLaughlin Tucker". The signature is written in a cursive, flowing style.

Secretary of the Commonwealth.